

EMPLOYMENT REGISTRATION

BJMW Personnel & Recruitment

Suite 1-4 2nd floor
Banklabs House
Cross Lances Road
Hounslow
Middlesex
TW32AD

Tel : 0208-538-5480

fax:0208-572-3040

It is important that all the information requested is completed

Job Reference No:

Your details will be treated in the strictest confidence.

| 1. Personal Details | | | |
|---|----------------|--|--|
| First Name | | Forenames | |
| Surname | | Maiden Name | |
| Mr/Miss/Mrs/Ms <small>please circle as appropriate</small> | | Date of Birth | |
| Nationality | Place of Birth | Age | |
| Full Address | | Previous Address | |
| _____ | | _____ | |
| _____ | | _____ | |
| _____ Post Code _____ | | _____ Post Code _____ | |
| Contact Number | | Please state how long you lived at this address? | |
| Mobile _____ Home _____ | | _____ | |
| <small>If you have lived at this address less than 5 years, please complete previous address.</small> | | | |
| Languages Spoken | | Languages Written | |

| 2. Employment History Please tell us of any voluntary or part-time work. | | | | | | | |
|--|----|----|-----------------------------|----|----|------------|--------------------|
| From | | | To | | | Job Title: | Salary: |
| DD | MM | YY | DD | MM | YY | | |
| Employer Name | | | Brief Description of Duties | | | | Reason For Leaving |
| Tel / Fax Number | | | | | | | |
| Address | | | | | | | |
| _____ Post Code _____ | | | | | | | |
| To whom do we contact for a reference? Please also state their job title | | | | | | | |

| 2. Employment History cont/... | | | | | |
|--------------------------------|----------------|------------------------------|-------------------------------|---|--------------------|
| From dd/mm/yy | To dd/mm/yy | Employer Name and Address | Hourly Rate/ Annual Salary | Job Title and Brief Description of Duties | Reason For Leaving |
| | | Post Code Tel and Fax No. | | | |

| | | | | | |
|--|--|------------------------------|--|--|--|
| To whom do we contact for a reference? Please also state their job title | | | | | |
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| | | Post Code Tel and Fax No. | | | |
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| | | Post Code Tel and Fax No. | | | |

When coming for interview please bring with you the following:

Passport/ Birth Certificate

2 Passport Photos

2 Proof of address

National Insurance No.

Bank Account Details

Valid Work Permit

Driving Licences (Full, Forklift, LGV)

5 years Checkable References Essential

Registration times are- Tuesday, Wednesday & Thursday from 10am-4pm